

Virtual office solutions

Space² from Stonemartin is a superior virtual office product that offers you a selection of prime City Centre identities in major UK Cities, combined with a range of solutions to enhance and develop your business.

→ Decide what you need

- **Prime City Centre Address** - Improve your image or expand your business by adopting an impressive prime City Centre address. Our buildings are ideally surrounded by restaurants, retail amenity and excellent transport links.
- **Mail Handling** - Have your mail delivered to your building address for your collection or forwarded to an address of your choice.
- **Call Handling** - Choose an appointed City number or simply forward your existing number. Have your calls professionally answered in your company name and managed by a dedicated reception team with messages forwarded to you via email or voicemail. Additional numbers can be purchased separately as required.
- **Meetings and Conferencing** - Each of our buildings incorporate the exclusive IoD hub, a truly dedicated conferencing, video conferencing and meeting venue with available on-site catering. As a Space² client you can choose to receive a discount on all bookings.
- **Touchdown Office*** - Enjoy a secure shared office environment to work in up to 30 hours per month when in your chosen City. Each room provides access to an I.T. enabled workstation hub, with high speed Wi-Fi** and telephone handset. Clients can also access a fully equipped kitchen, networked photocopying and private lockers.

* Shared office not available in all buildings - please enquire at local centre. **Backed up by cable connectivity.

→ Select your tariff

Space² is delivered in a simple transparent pricing menu that gives you the flexibility to choose as little or as much as you like with contracts available from 3-12 months. The tariff option you choose is always upgradeable and we are here to help you find the right solution to suit your needs for the short and longer term of your business.

→ Get the service you need

Stonemartin buildings are run like hotels with service and delivery our primary concern. Whether you require secretarial services for faxing, photocopying and emailing or you need a little help with setting up your meeting, you will find we will offer a first class 'can do' approach. Each building has a General Manager to ensure that any requests or issues you may have are dealt with directly and personally.

→ Grow your business

For small businesses Space² gives you the opportunity to look and act like an established City company within a building that will surpass your competitors' image. For larger corporations Space² provides a UK platform to grow or testbase your business in new City locations without the major overhead.

As your business grows, Stonemartin can then offer you the office space you need for 1 to 200 people or more within the building under flexible terms to suit your business plan, including furniture and pre-installed I.T. Stonemartin aims to offer your business cost effective office solutions compared to conventional City office lettings on terms from 1 month to 5 years and beyond.



 www.stonemartin.com/space2		CITIES OUTER LONDON per month ⁽ⁱ⁾	INNER LONDON per month ⁽ⁱ⁾	REGISTRATION FEE	CALL HANDLING ⁽ⁱⁱ⁾	CITY CENTRE ADDRESS	MAIL HANDLING ⁽ⁱⁱⁱ⁾	DISCOUNT CARD - loD hub	TOUCHDOWN OFFICE WITH RECEPTION SIGNAGE ^(iv)	SHARED KITCHEN	ADDITIONAL CONTACTS (pm)	ADDITIONAL TELEPHONE LINES (pm)
call	call answer	£90	£125	£95	+						£20	£20
	call direct ^(v)	£45	£45	£95							£20	£20
mail		£65	£90	£95		+	+				£20	£20
call + mail		£150	£215	£95	+	+	+	+			£20	£20
access		£215	£335	£95	+	+	+	+	+	+	£20	£20