

SERVICES

AT NEW BROAD STREET HOUSE

BRANDING OPPORTUNITIES

DIRECTIONAL MAP

Directional map to the building, printed or provided as a pdf with your company logo. £10.00 per pdf + photocopier print cost

VISITORS BADGES

Have your company logo on your delegate or visitors building name badge. £0.35 per badge

SIGNAGE BOARD WELCOME MESSAGE

Scrolling welcome message across the base of our signage board. £25.00 per month

SIGNAGE BOARD REVOLVING ADVERT

30 second advert to play on the signage board every 5 minutes - from supplied file. £50.00 per month

SIGNAGE BOARD REVOLVING LOGO

Revolving logo and strapline (message) on the building signage board. 10 seconds every 2 minutes. £20.00 per month

INTERNAL PLASMA FULL SCREEN ADVERTISING

Site your revolving ad, logo or message on a 50" plasma within reception public area. Exclusive 8am - 9.30am and thereafter revolving. £25.00 pcm

EXTERIOR WINDOW WELCOME SCREEN

Full window welcome message on our window TV projector screens. Exclusive 8am - 9.30am and thereafter revolving. £400.00 pcm

CONCIERGE

CITY KITS

Shoe Polish Kit	£5.00
Sewing Kit	£5.00
Cuff link kit	£5.00
Shampoo / shower gel	£3.00
Deodorant	£3.00
Face cloth	£3.00
Towel	£3.00
Lip balm	£3.00
Moisturiser	£3.00
Shaving kit	£3.00
Toothbrush kit	£3.00

ACCESS TO SHOWERS

Free of charge - just ask

FLOWERS

Delivery to your office or an address. Price on application

NEWSPAPER

Delivered daily to your office. £5.00 per month handling charge + cost of publication

LOCKERS

24 hr	£3.00 + £5.00 returnable deposit
1 week	£15.00 + £5.00 returnable deposit
1 month	£40.00 + £5.00 returnable deposit

VIRTUAL CONCIERGE BOOKINGS

For venues or booking outside our network. Fee of £5.00 to locate your booking

At Stonemartin we provide exceptional service, exclusively inclusive pricing packages and a range of opportunities and products to put the finishing touches to your events. Here you will find all of the prices for every service and product we have to offer at New Broad Street House.

BUSINESS AND REPROGRAPHIC SERVICES

OUTPUT FROM DISK

A4 - Colour
Initial setup charge of £5.00
£0.40 per copy

A3 - Colour
Initial setup charge of £5.00
£0.60 per copy

A4 - B&W
Initial setup charge of £5.00
£0.08 per copy

A3 - B&W
Initial setup charge of £5.00
£0.11 per copy

PHOTOCOPYING BY CENTRE TEAM

£3.00 per 15 minutes + copy cost

PHOTOCOPYING COLOUR

A4 £0.40 per copy
A3 £0.60 per copy

PHOTOCOPYING B&W

A4 - 0-500 copies £0.08 per copy
A4 - 500-1000 copies £0.05 per copy
A4 - 1000+ copies £0.03 per copy
A3 - 0-500 copies £0.11 per copy
A3 - 500-1000 copies £0.08 per copy
A3 - 1000+ copies £0.05 per copy

FAXING - INCOMING

£0.08 per page

FAXING - OUTGOING

UK £1.00 per page
Europe £1.50 per page
North America £2.00 per page
Rest of the World £2.50 per page

BINDING

Finished document with back, front and comb. (Documents 20pp+ POA.)
£2.00 per document

FRANKING

Cost of Postage + 15%

LAMINATING

A4 £0.80 per sheet
A3 £1.00 per sheet

SECRETARIAL SUPPORT

Dictation, typing, filing and mail merge.
£20.00 per hour

SECURE ACCESS CARDS

Lost / Additional cards, £15.00 per card

SCANNING TO EMAIL, IMAGE, PRINT OR PDF

£1 per page, larger jobs quoted separately

COURIER

Arranged and picked up from reception.
Price on application

CONFERENCE ROOMS

DAY DELEGATE RATE

Cost inclusive of room, unlimited coffee, tea, biscuits, water, notepads and working lunch.
Cost per person, £75.00

HALF DAY ROOM RATE

Cost based on three people, £95.00

FULL DAY ROOM RATE

Cost based on three people, £175.00

EQUIPMENT HIRE

ISDN £15.00
Broadband/WiFi £15.00
Video Conferencing £150.00
Data Projector £100.00
PA System £130.00
Smart Board POA
TV/Video/DVD £60.00
Laptop £100.00
OH Projector £60.00
CD Player £50.00
Screen 6ft £45.00
Plasma Screen £165.00
Camcorder £100.00
Microphone £80.00
Staging (per 2m x 1m) £80.00
Lectern £50.00
AV Delivery & Collection £48.00

IoD hub DISCOUNTS

IoD MEMBERS

10% discount for IoD members on meeting rooms and training

SAME DAY REDUCED BOOKINGS

Up to 25% discount for same day bookings.
Subject to availability

24 HOUR DAY DELEGATE

Discounts on local hotels and restaurants booked through Concierge

STORAGE

£50.00 per month per storage cage

MAINTENANCE

HANDYMAN

Labour costs only £5 per 15 minutes for all your maintenance requirements

FURNITURE

Prices available on request

CATERING

Prices available on request

OFFICE SUPPLIES

Stonemartin have formed a partnership with Office Gold to provide you with all your office supplies. Offering extremely competitive prices you can order online and receive next day delivery with no minimum order or delivery charges. Just some of the services we can offer you are listed below. To find out more or to start ordering please visit email stationery@stonemartin.com or call 0870 428 9999.

DESIGN AND PRINT

Our design and print house can offer letter heads, business cards, and brochures for your company. We can also advise on design and artwork if required. We can offer an e-print solution too for ordering your business cards on line. Information and prices on request

I.T. CONSUMABLES

Office Gold are able to advise and deliver all of your I.T. Consumables including Hardware and Software at very keen prices. We have numerous suppliers to ensure our costs are kept constantly low to you. All of these items can be ordered with your Office Supplies and delivered next day at no extra charge. Prices on request

CORPORATE GIFTS

Logo's on gifts for customers and marketing. Details and pricing on request

CORPORATE SHREDDING

Office Gold will collect destroy and dispose of your Confidential Waste in a secure environment. We will supply a Destruction Certificate to you afterwards. Prices on request

DOCUMENT ARCHIVING FACILITIES

Collection, Storage and return. We offer secure warehousing and a cataloguing service for all of your archiving needs. Details and pricing on request

I.T AND TELECOMS

HARDWARE

DEDICATED RACK SPACE PER 2U

To house your router or servers.
£50.00 pcm

COMPLETE RACK/ FOOT PRINT

UPS protected and environmentally controlled
space to house your network rack.
£500.00 pcm

FLOORBOX MOVE

£55.00 per box move

WIRELESS

WiFi ACCESS POINT IN OFFICE

Your own WiFi space in our building.
Price on application

DIRECT RADIO RECEIVER OR LASER LINK

Price on application

ADDITIONAL FLOORBOX

Price on application

SECURE CABINET SEGMENT 12U

Your own segment of a rack with unique
pincode access.
£250.00 pcm

PC'S/SERVERS/PRINTERS ETC

We can supply and support all your I.T. needs,
please contact us for more information.
Price on application

CALL RATES

LOCAL AND NATIONAL

BT rates less 10%

EUROPE AND USA

BT rates less 50%

SMS MESSAGES

20p per message

SUPPORT

CONSULTATION AND ESTIMATES

Networks, internet, PC's, hardware,
software, mobile email.
Please call for details

ACCESS TO I.T. SUPPORT HELPLINE - PER USER

We can act as your in-house support,
or just provide a helping hand if your I.T.
team is remote.
£15.00 pcm

ONE TO ONE SUPPORT

Each building has its own dedicated
I.T. manager.
£95.00 hour

NETWORK SUPPORT CONTRACTS - DESKTOP SERVER

We can meet and support all your
I.T. needs, please contact us for further
information and a bespoke proposal.
Price on application

INFRASTRUCTURE PRIVILEGE

LAN/DATA PORT/ WiFi POINT

Connection of your own equipment to
our cable infrastructure or to a secure
VLAN provided by Stonemartin.
£15.00 pcm

INSTALLATION OF OWN DATA CIRCUIT

This covers the access to equipment
rooms, re-instatement of firestops
and ensuring compliance with
legal requirements.
£15.00 pcm

ADDITIONAL PUBLIC (STATIC) IP ADDRESS

For use with Stonemartin
internet products.
£10.00 pcm

At Stonemartin we know that our resident businesses are as unique as the environment within which they operate.
Our menu of I.T. services is designed for you to select your own, individual programme, tailored to your exact business needs.

STONEMARTIN INTERNET SOLUTIONS

Stonemartin operates a fully managed network. All of our products, even ADSL arrive in our locations by fibre optic links. Our in-house technicians manage the connections and provide onsite support giving peace of mind that your connection will be online when you need it. If your requirement is not listed below, please call for a bespoke quotation.



PRICE MATCH PROMISE

We will match like for like any provider of internet connectivity on presentation of a valid quotation and confirmation of service level provided. Terms and conditions apply.

Connect or Dedicated

		INSTALLATION CHARGE		PRICE PER MONTH (PCM)		Speed of line - Download Kbit	Speed of line - Upload Kbit	Information
● Lines	Analogue line	-	£15	56	33			For your fax/bank software etc.
	ISDN2 line	-	£30	64	64			
● Connect ADSL (50:1)	Start 500	£50	£25	512	256			No transfer limits/caps, includes upto 1 x Public IP address and onsite support
	Start 1000	£50	£28	1024	256			
	Start 2000	£50	£36	2048	256			
	Start 4000	£50	£60	4096	256			
	Start 6000	£50	£90	6000	256			
● Connect SDSL (5:1)	Business 500	£99	£120	512	512			Includes upto 5 x Public IP address and onsite support
	Business 1000	£99	£180	1024	1024			
	Business 2000	£99	£240	2048	2048			
	Business 4000	£99	£290	4096	4096			
	Business 6000	£99	£330	6144	6144			
● Dedicated Business Leased Line (1:1)	Dedicated 256kbps	-	£500	256	256			Includes upto 20U of rack space, upto 30 x LAN Ports, upto 8 x Public IP address and onsite support
	Dedicated 512kbps	-	£600	512	512			
	Dedicated 1mbps	-	£800	1024	1024			
	Dedicated 2mbps	-	£1200	2048	2048			
	Dedicated 4mbps	-	£1695	4096	4096			
● Max Speed Business Leased Line	-	POA	POA	3MB - 100MB				1:1 internet connection of any bandwidth, support for BGP etc. Call for details

Talk

Talk is the comprehensive telephone system included within your workstation at no extra cost. It consists of DDI telephone number, handset, line rental, call screening - connecting the caller to your DDI or voicemail, and a fax analogue line - delivered to your office.

The information and prices printed are believed to be correct at the time of print - March 2007. All prices exclude VAT. Stonemartin reserve the right to change or alter the prices at any time without prior written notification. E&OE.

To find out more call **0845 458 6486** or visit www.stonemartin.com